heatons group

sustainable products

STRATEGY

goals and objectives

Detailed below are our short, medium and long term goals in sustainable products.

long term goals

- Communicate our sustainable product strategy, policy and action plan to staff and stakeholders on an annual basis
- Reduce environmental impact through litter and carbon emissions by sourcing sustainably sourced products where possible
- Reduce, reuse and recycle across all areas of the business
- Continue to work with only sustainably responsible suppliers

medium term goals

- Engage employees to actively participate in the continual improvement of Heatons environmental impact

short term goals

- Liaise with suppliers to make changes with regards to goods and packaging bought from them or used to deliver items to ourselves for more eco-friendly items
- Encourage alternative practices and behaviours which will encourage the use of sustainably sourced products
- Promote and encourage staff to use items from sustainable sources
- Apply best practice across all areas of the business

key performance indicators

To track our progress in sourcing sustainable products towards our Environmental, Social and Governance Policy and ensure alignment with our goals and objectives, the following are used:

reuse



- Reuse toners by use of the office basics brand where around 75% is recycled/remanufactured
- Reuse packaging received with deliveries for onward transportation of goods to customers

reduce



- Reduce the amount of single use packaging used in transportation of our products to more sustainable alternatives

recycle



- Continue to be a 0% waste to landfill business through use of our registered disposal contractor

accountability

Various roles within our business have been assigned responsibility in certain areas of the sustainable products strategy:

- Circulating the strategy to employees – sustainable products champion
- Determining the actions that are required to achieve each goal – sustainable products champion
- Keeping track of the key performance indicators – sustainable products champion
- Reviewing and signing sustainable products – senior management

Training our teams inhouse to promote sustainable products to align our organisation with environmental values and meeting growing demand for eco-firendly alternatives.

Signed: David Telding

Position: Managing Director

Date: 01/01/25

Date of Review: 01/01/27

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